

ENVIRONMENTAL

All customers and contractors must be aware of their environmental responsibilities related to the repair and maintenance of vessels in the boat yard and must comply to the rules at all times.

DROP SHEETS – required for ALL painting activities. NO WET SANDING.

DRY SANDING/DISC SANDERS – permitted only with approved vacuum equipment. NO GRINDING, WELDING, SAND BLASTING or WATER BLASTING.

SPRAY PAINTING – requires management approval and approved contractors only.

HAZARDOUS LIQUIDS – such as fuels, oils, cleaners and paints must be handled correctly, stored safely and with care. The containment of waste oil and other hydrocarbons in the boatyard is essential. Use large drip trays and oil absorbent pads to contain and control any spills. Removal of significant quantities of hazardous liquids such as fuels shall only be done by approved contractors and must have management approval.

SPILLS – the boatyard has a comprehensive Emergency Spill Response Plan and equipment to clean up any spills onsite. In the event of a spill please contact the office for assistance.

The boatyard reserves the right to charge an additional fee to clean up substandard work sites. Non-compliance with any of these rules may also result in enforcement action by the yard and relevant authorities.

WASTE DISPOSAL

TYPE OF WASTE	LOCATION OF DISPOSAL
USED OIL incl filters and rags	USED OIL BUNKER IN YARD
SOLVENTS	SOLVENT DISPOSAL STATION AT PAINT SHED
OLD BATTERIES	STORAGE UNIT BEHIND PAINT SHED
ANTIFOULING SCRAPPINGS	SKIP BINS
GLASS, CARDBOARD, PLASTIC	RECYCLING STATIONS IN MARINA

HEALTH & SAFETY

All accidents and incidents must be reported to the Boatyard Office. All contractors must register at the Boatyard Office.

HAZARDS

TRAVEL LIFT – machine has right of way - keep clear of Travel Lift when in operation.

TRAILER RAMP – NO unauthorised persons in this area when operating. THIS IS NOT A PUBLIC LAUNCH RAMP.

WATER BLASTERS – keep clear of wash pad during operation.

MOVING VEHICLES – NO unauthorised vehicles in the boatyard. 10kph speed limit.

TRIPS/SLIPS/FALLS – take care on uneven ground and keep work site clear of trip hazards.

WORKING AT HEIGHT – all scaffolding must be well maintained and meet NZ Regulations.

LADDERS – only approved ladders to be used and secured to boat at the top by boatyard staff. Ladders must not be used as work platforms.

CRADLES & PROPS – must not be tampered with. Only boatyard staff are authorised to move them.

ELECTRICITY – all electrical cords must be Tag Tested and in safe condition, kept from damage and unplugged in wet conditions.

DUST – no sanding without approved vacuum system – keep all vehicle movements to a minimum.

CHEMICALS – the use and disposal of chemicals must comply with BOI Boatyard Environmental Management Practices.

ANTIFOULING – In accordance with **WORKSAFE** and the **E.P.A.** persons working with antifouling paints must wear protective clothing (including gloves, eye protection and respirators).

EMERGENCY TELEPHONE NUMBERS

FIRE/AMBULANCE/POLICE 111
MARINA BOATYARD 09 402 7124 VHF 73
EMERGENCY 24 HRS 027 24 69 423
ENVIRONMENTAL HOTLINE 0800 504 639

Bay of Islands Boatyard is a work site,
 all New Zealand workplace rules
 and regulations apply.

TRAILER HAUL OUT & RELAUNCH GUIDE

The prospect of hauling a vessel can be daunting, if you have any questions or concerns, please do not hesitate to ask staff for assistance.

OUR TEAM IS HERE TO MAKE THIS PROCESS AS SMOOTH AS POSSIBLE.



23 Baffin Street - Port Opua - Bay of Islands NZ
 Ph: 09 402-7124 Mob: 0272469423
 VHF Channel: 73 Call sign: Bay of Islands Marina
 Email: boatyard@boimarina.co.nz

www.boimarina.co.nz

BOOKING

This can be done at either the Travel Lift office, by phone or email, or our online booking form. A Customer Registration Agreement will need to be completed and signed prior to the presentation of the vessel for hauling.

A hauling plan for your vessel will need to be supplied **on booking** (if the vessel has not been hauled with us prior). This information is needed to set the trailer up to suit your specific vessel—information needed: LOA, beam, draft, keel shape and location, keel centers (for catamarans), measurements for structural bulkheads in the bridge deck, and location of any underwater appendages that could be damaged during the hauling process.

THE APPROACH

The Trailer ramp is located between J and K piers in the southern end of the marina. The ramp runs at 90 degrees to the tidal flow, this along with wind direction must be taken into account when lining your vessel up for the approach. You can tie starboard to at the bottom of the ramp with fenders out while the trailer is positioned under the vessel.

Once the Trailer operator is happy with the positioning of the vessel, the vessel will be hauled up the ramp.



RELAUNCH

Before relaunch, please visit the boatyard office to settle your account.

The vessel will be lifted using the same lift plan from your haul out once the vessel is off the blocks no one will be permitted to be aboard until the vessel is in the water.

You will be allowed a brief time to antifoul the bits of hull inaccessible under the blocks (5–10mins).

Then we will start moving the vessel towards the water, Always stand well clear of the machinery and vessel while underway.

Once the vessel is in the water we will stop just short of the vessel floating and allow people aboard to check the vessel.

Once given the all clear we will lower the vessel the remaining bit until it floats clear of the trailer the trailer then will be hauled clear of the water.

The vessel is now under the Skippers command.



Please let us know if you need line assistance on arrival at the ramp.
We can book you to wait on J pier behind the yellow line by prior arrangement.

GENERAL RULES

- The skipper is responsible for supplying a hauling plan — without this information a vessel **cannot** be hauled. Ideally this will be provided 5 working days prior.
- Ramp haulouts are typically booked around the high, slack water time. Splashes must be booked in advance.
- At all times please follow the directions of the Trailer operator and his team. Stay well back from machinery during the haul out process. Never stand on the downhill side of the trailer.
- The Ramp is regulated by the same policies/rules as the Boatyard hardstand— please familiarise yourself with these (some are on the back of the brochure).

Please refer to our Terms & Conditions for any further information.

